



CITY COUNCIL AGENDA

I. 7:00 PM **CALL TO ORDER: JUNE 15, 2021 COUNCIL**

II. **PLEDGE OF ALLEGIANCE**

III. **APPROVAL OF AGENDA**

IV. **PRESENTATIONS**

A. **SERVICE RECOGNITION FOR KRISTINE LESSARD**

B. **SERVICE RECOGNITION FOR KEVIN SADLER**

C. **URA/MAIN STREET UPDATE**

V. **CITIZEN REQUESTS AND OTHER COMMUNICATIONS**

Now is the appropriate time for citizens in the audience to be recognized and to speak on items both on the agenda and of general concern for them as citizens of Green River. There will be a limit of three (3) minutes for each individual and five (5) minutes for a group spokesperson. No speaker shall speak more than twice on any issue.

VI. **PUBLIC HEARING**

A. **PROPOSED BUDGET FOR FY2022**

Documents:

[PUBLIC HEARING \(003\).PDF](#)

B. **PUBLIC HEARING FOR THE TRANSFER APPLICATION OF RED HORSE OIL COMPANY INC., DBA GREEN RIVER GET N GO TO CF ALTITUDE LLC., DBA ALTA CONVENIENCE #6225**

Documents:

[PUBLIC NOTICE.PDF](#)

VII. **RESOLUTIONS**

A. CONSIDERATION OF A RESOLUTION VACATING AND TRANSFERRING BY QUITCLAIM DEED PORTIONS OF THE NORTH 5TH WEST STREET RIGHT-OF-WAY

At the July 5, 2017 City Council Meeting Resolution R17-19 was approved declaring the City's intent to vacate a 10' wide strip of unused land within the North 5th West right of way. The Resolution further directed staff to prepare a Resolution for the City Council to vacate and prepare Quitclaim Deeds to distribute the property to the adjacent lot owners.

Suggested Motion: I move to approve the Resolution vacating and transferring by Quitclaim Deed to adjacent property owners, portions of the North 5th West Street right-of-way as legally described within the Resolution.

Documents:

[QUITCLAIM RESOLUTION ADENDA PACKET_N5W DOCUMENTS.PDF](#)

B. CONSIDERATION OF A RESOLUTION ADOPTING THE WAGES FOR ALL ELECTED AND APPOINTED OFFICIALS FOR THE FISCAL YEAR ENDING JUNE, 30, 2022

Suggested Motion: I move to approve the resolution adopting the wages for all elected and appointed officials of the City of Green River for the fiscal year ending June 30, 2022.

Documents:

[RESOLUTION - WAGES.PDF](#)

C. CONSIDERATION OF A RESOLUTION ADOPTING THE SCHEDULE OF FEES FOR FISCAL YEAR 2022

Suggested Motion: I move to approve the resolution adopting the Schedule of Fees charged for services, products, licenses, rentals, etc. for the City of Green River, Wyoming for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022.

Documents:

[2022 SCHEDULE OF FEES RESOLUTION.PDF](#)

D. CONSIDERATION OF A RESOLUTION MAKING APPROPRIATIONS AND ADOPTING THE BUDGET FOR FISCAL YEAR 2022

Suggested Motion: I move to approve the resolution making appropriations and adopting the budget for the City of Green River,

Wyoming for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022.

Documents:

[2022 BUDGET.PDF](#)

E. CONSIDERATION OF A RESOLUTION ADOPTING THE AMENDED CITY OF GREEN RIVER EMPLOYEE HANDBOOK EFFECTIVE JULY 1, 2021

From time to time, updates to the Employee Handbook are necessary due to changes in laws, regulations and operations of the City.

Suggested Motion: I move to approve the amended City of Green River Employee Handbook with the effective date of July 1, 2021.

Documents:

[AGENDA - EMPLOYEE HANDBOOK.PDF](#)

VIII. COUNCIL ACTION ITEMS

A. CONSIDERATION TO APPROVE THE TRANSFER OF RED HORSE OIL, INC., DBA GREEN RIVER GET N GO LIQUOR LICENSE TO CF ALTITUDE, LLC; DBA ALTA CONVENIENCE #6225

CF Altitude, LLC; dba Alta Convenience #6225 applied on May 13, 2021 to transfer Red Horse Oil, Inc., dba Green River Get N Go liquor license to CF Altitude, LLC., dba Alta Convenience #6225. The license application was sent to the State and legal counsel. The public hearing was advertised for two weeks on May 27, 2021 and June 15, 2021 as required. This is the final step to approve the transfer of the liquor license.

Suggested Motion: I move to approve the transfer of Red Horse Oil, Inc., dba Green River Get N Go liquor license to CF Altitude, LLC., dba Alta Convenience #6225 for a term of June 16, 2021 through March 31, 2022.

Documents:

[AGENDA - TRANSFER OF LIQUOR LICENSE - COPY.PDF](#)

B. CONSIDERATION TO AWARD THE BID FOR A NEW FULL SIZE 4-WHEEL DRIVE PICKUP TO SPRADLEY BARR MOTORS, INC

The City solicited Bids for a full size 4-wheel drive 4-door standard box pickup for the Environmental Services Division. Three Bids were received from vendors. Upon review of the information submitted with the Bids, one of the Bids has been determined to be non-compliant with the specifications. Staff is recommending awarding the Bid to Spradley

Barr Motors, Inc., which includes a 2021 Ford F-150 Supercab. The total cost of the vehicle will be \$29,486.

Suggested Motion: I move to award the Bid for a new full size 4-wheel drive 4-door standard box pickup to Spradley Barr Motors, Inc., in the amount of \$29,486.

Documents:

[BID AWARD PICKUP TRUCK.PDF](#)

C. CONSIDERATION TO ACCEPT A REQUEST FOR PROPOSAL FOR A UTILITY RATE STUDY AND TO ENTER INTO AN AGREEMENT WITH NEWGEN STRATEGIES & SOLUTIONS FOR THE STUDY

The City has a rate study prepared by NewGen Strategies & Solutions which laid out a road map for the City's utility rates. When the study was put together the City knew that when the wastewater plant was nearing construction we would need to re-evaluate the study. It has been about five years and we are preparing to bid the wastewater plant. There are numerous new items to review and two new developments that will have a large impact on the model which are the funding and the estimated cost of the plant has increased.

Suggested Motion: I move to approve the proposal from NewGen Strategies & Solutions, in the amount of \$39,500 and authorize the Mayor to sign the proposal.

Documents:

[AGENDA FORM APPROVAL OF UTILITY RATE STUDY.PDF](#)

D. CONSIDERATION TO SUBMIT A NON-ENTITLEMENT UNIT PASS-THROUGH PACKET TO THE WYOMING GOVERNOR'S OFFICE FOR RECEIPT OF AMERICAN RESCUE PLAN ACT FUNDS

The City of Green River is requesting permission to submit a Non-Entitlement Unit Pass-Through document, Award Terms and Conditions Agreement and Signed Assurances to the Wyoming Governor's Office. The State of Wyoming has received the first two tranches of funds to be distributed to Non-Entitlement municipalities under the American Rescue Plan Act and requires the submission of these documents prior to distribution. The State is required to distribute the first tranche of funds within 30 days of receiving the payment with the second half being distributed in one year.

Suggested Motion: I move to authorize the submission of a Non-Entitlement Unit Pass-Through packet to the Wyoming Governor's Office for receipt of American Rescue Plan Act Funds.

Documents:

E. CONSIDERATION TO AUTHORIZE THE SUBMISSION OF A FY2022 WYDOT TRANSPORTATION ALTERNATIVES PROGRAM GRANT APPLICATION FOR RIVERSIDE MEMORIAL PARK PATHWAY REPLACEMENT AND LIGHTING

The Parks and Recreation Department along with the Engineering Division of Public Works seeks authorization to submit an application for a WYDOT Transportation Alternatives Program (TAP) Grant to replace the concrete pathway at Riverside Memorial Park and add pathway lighting. The project would replace a .42 mile loop of concrete pathway that is in poor condition and add lighting, a long-time goal of the Council.

Suggested Motion: I move to authorize the submission of a FY2022 WYDOT Transportation Alternatives Program Grant application for Riverside Memorial Park pathway replacement and lighting.

Documents:

[AGENDA - WYDOT GRANT.PDF](#)

IX. CONSENT AGENDA

A. APPROVAL OF THE FY22 EMPLOYEE ASSISTANCE PROGRAM (EAP) AGREEMENT WITH SOUTHWEST COUNSELING SERVICE

Suggested Motion: I move to approve the FY22 Employee Assistance Program agreement with Southwest Counseling Service and authorize the Mayor to sign said agreement.

Documents:

[FY22 EAP AGREEMENT BINDER1.PDF](#)

B. HORSE CORRAL LEASE WITH AUSTIN ZEGLEN

Suggested Motion: I move to enter into a lease agreement with Austin Zeglen for horse corral space(s) 6 & 7.

Documents:

[COUNCIL AGENDA HC 6.7.PDF](#)

C. HORSE CORRAL LEASE WITH MICHAEL HENDERSON

Suggested Motion: I move to enter into a lease agreement with Michael Henderson for horse corral space(s) 108 & 109.

Documents:

D. APPROVAL OF AN AGREEMENT IN ORDER TO PARTICIPATE WITH LPL FINANCIAL INVESTMENTS

Suggested Motion: I move to approve the agreement as attached and authorize the Director of Finance to sign the documents on behalf of the City.

E. APPROVAL OF A SPONSORSHIP AGREEMENT WITH THE ALZHEIMER'S ASSOCIATION

Suggested Motion: I move to approve the agreement with the Alzheimer's Association, in the amount of \$250 for the sponsorship of the Golf to End Alzheimer's event, pending legal approval.

Documents:

[AGENDA - ALZHEIMERS.PDF](#)

F. ISSUANCE OF A CATERING PERMIT TO LEW'S INC. DBA SANDS BUDDHA BOBS LIQUOR CATERING

Suggested Motion: I move to approve the issuance of a catering permit to Lew's Inc., dba Sands Buddha Bobs Liquor Catering to cater alcoholic beverages at the Ciner 2021 Picnic on July 10, 2021, from 10 am until 6 pm at Expedition Island, pending approval by the Rock Springs City Council.

Documents:

[AGENDA - LEWS.PDF](#)

G. APPROVAL TO TRANSFER THE RED FEATHER, INC., DBA RED FEATHER BAR LIQUOR LICENSE

Suggested Motion: I move to approve the transfer of the Red Feather, Inc., dba Red Feather Bar & Package Liquor license to cater alcoholic beverages at the Duck's Unlimited event on June 19, 2021, from 12 pm until 10 pm, at 229 Old Stauffer Road in Sweetwater County, pending approval by the County.

Documents:

[AGENDA - RED FEATHER TRANSFER.PDF](#)

H. APPROVAL OF MINUTES FOR:

H.i. June 1, 2021 Council

Documents:

[JUNE 1, 2021 COUNCIL MINUTES SIGNATURES.PDF](#)

I. APPROVAL OF PAYMENT OF BILLS:

I.i. Prepaid Invoices - \$190,992.95

Documents:

[6-15-21 PREPAID INVOICES.PDF](#)

I.ii. Outstanding Invoices - \$356,664.30

Documents:

[6-15-21 OUTSTANDING INVOICES.PDF](#)

I.iii. Payroll Expenditures - \$304,834.77

Documents:

[6-15-21 PAYROLL.PDF](#)

I.iv. Preauthorization Payments - \$1,074,250.00

Documents:

[6-15-21 PREAUTHORIZATION LIST.PDF](#)

X. CITY ADMINISTRATOR'S REPORT

XI. CITY ATTORNEY'S REPORT

XII. MAYOR AND COUNCIL BOARD UPDATES & REPORTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT