

City of Green River, City Council Proceedings for June 15, 2021, 7 pm, City Hall Council Chambers, Mayor Pete Rust called the meeting to order. The following Council Members were present: Sherry Bushman, Gary Killpack, Mike Shutran, Robert Berg, and Jim Zimmerman. The following were present representing the City: City Administrator Reed Clevenger, Director of Finance Chris Meats, Director of Human Resources Cari Kragovich, Communications Administrator Steve Core, Government Affairs and Grants Manager Ryan Rust, URA/Main Street Administrator Jennie Melvin, Director of Public Works Mark Westenskow, Senior Building Inspector Ken Yager, Police Chief Tom Jarvie, Director of Parks and Recreation Brad Raney, Assistant Fire Chief Larry Erdmann, Assistant Fire Chief Bill Robinson and City Attorney Galen West. **Approval of the Agenda:** Council Member Zimmerman moved to approve the agenda. Council Member Berg seconded, motion carried. **Presentations:** (A) Service Recognition for Kristine Lessard; (B) Service Recognition for Kevin Sadler; (C) URA/Main Street Update. **Citizen Requests and Other Communications:** Jackie Grubb the Director at the Golden Hour Senior Citizen Center gave a brief update on the Senior Center's budget and she asked council to consider funding them with a larger amount. **Public Hearings:** (A) Proposed Budget for FY2022; (B) Public Hearing for the Transfer Application of Red Horse Oil Company Inc., dba Green River Get N Go to CF Altitude LLC., dba Alta Convenience #6225 Liquor License. **Resolutions:** (A) Consideration of a Resolution Vacating and Transferring by Quitclaim Deed Portions of the North 5th West Street Right-of-Way. Council Member Shutran moved to approve the resolution vacating and transferring by Quitclaim Deed to adjacent property owners, portions of the North 5th West Street right-of-way as legally described within the resolution. Council Member Bushman seconded, motion carried; (B) Consideration of a Resolution Adopting the Wages for all Elected and Appointed Officials for the Fiscal Year Ending June 30, 2022. Council Member Killpack moved to approve the resolution adopting the wages for all elected and appointed officials of the City of Green River for the fiscal year ending June 30, 2022. Council Member Zimmerman seconded, motion carried; (C) Consideration of a Resolution Adopting the Schedule of Fees charged for Fiscal Year 2022. Council Member Zimmerman moved to approve the resolution adopting the Schedule of Fees charged for services, product, license, rentals, etc. for the City of Green River, Wyoming for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022. Council Member Berg seconded, motion carried; (D) Consideration of a Resolution Making Appropriations and Adopting the Budget for Fiscal Year 2022. Council Member Shutran moved to approve the resolution making appropriations and adopting the budget for the City of Green River, Wyoming for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022. Council Member Bushman seconded, motion carried; (E) Consideration of a Resolution Adopting the Amended City of Green River Employee Handbook Effective July 1, 2021. Council Member Berg moved to approve the amended City of Green River Employee Handbook with the effective date of July 1, 2021. Council Member Bushman seconded, motion carried. **Council Actions:** (A) Consideration to Approve the Transfer of Red Horse Oil, Inc., dba Green River Get N Go Liquor License to CF Altitude, LLC., dba Alta Convenience #6225. Council Member Shutran moved to approve the transfer of Red Horse Oil, Inc., dba Green River Get N Go liquor license to CF Altitude, LLC., dba Alta Convenience for a term of June 16, 2021 through March 31, 2022; (B) Consideration to Award the Bid for a New Full Size 4-wheel drive Pickup to Spradley Barr Motors, Inc. Council Member Killpack moved to award the Bid for a new full size 4-wheel drive 4-door standard box pickup to Spradley Barr Motors, Inc., in the amount of \$29,486. Council Member Shutran seconded, motion carried; (C) Consideration to Accept a Request for Proposal for a Utility Rate Study and to Enter into an Agreement with NewGen Strategies & Solutions for the Study.

Council Member Shutran moved to approve the proposal from NewGen Strategies & Solutions, in the amount of \$39,500 and authorize the Mayor to sign the proposal. Council Member Zimmerman seconded, motion carried; **(D)** Consideration to Submit a Non-Entitlement Unit Pass-Through Packet to the Wyoming Governor's Office for Receipt of American Rescue Plan Act Funds. Council Member Berg moved to authorize the submission of a Non-Entitlement Unit Pass-Through packet to the Wyoming Governor's Office for receipt of American Rescue Plan Act Funds. Council Member Bushman seconded, motion carried; **(E)** Consideration to Authorize the Submission of FY2022 WYDOT Transportation Alternatives Program Grant Application for Riverside Memorial Park Pathway Replacement and Lighting. Council Member Berg moved to authorize the submission for a FY2022 WYDOT Transportation Alternatives Program Grant application for Riverside Memorial Park pathway replacement and lighting. Council Member Shutran seconded, motion carried. **Consent Agenda:** Council Member Berg moved to approve the following items: **(A)** Approval of the FY22 Employee Assistance Program (EAP) Agreement with Southwest Counseling Service and authorize the Mayor to sign said agreement; **(B)** Horse Corral lease agreement with Austin Zeglen for horse corrals 6 & 7; **(C)** Horse corral lease agreement with Michael Zeglen for horse corrals 108 & 109; **(D)** Approval of the agreement as attached with LPL Financial Investments and authorize the Director of Finance to sign the documents on behalf of the City; **(E)** Approval of a Sponsorship agreement with the Alzheimer's Association, in the amount of \$250 for the sponsorship of the Golf to End Alzheimer's event, pending legal approval; **(F)** Issuance of a catering permit to Lew's Inc., dba Sands Buddha Bobs Liquor Catering to cater alcoholic beverages at the Ciner 2021 Picnic on July 10, 2021, from 10 am until 6 pm at Expedition Island, pending approval by the Rock Springs City Council; **(G)** Transfer of the Red Feather, Inc., dba Red Feather Bar & Packages Liquor license to cater alcoholic beverages at the Duck's Unlimited event on June 19, 2021 from 12 pm until 10 pm at 229 Old Stauffer Road in Sweetwater County, pending approval by the County; **(H)** Approval of Minutes for: June 1, 2021 Council; **(I)** Approval of Payment of Bills: Prepaid Invoices \$190,992.95, Outstanding Invoices \$356,664.30, Payroll Expenditures \$304,834.77 and Preauthorized Payments \$1,074,250.00. Council Member Shutran seconded, motion carried. **Adjournment:** Council Member Shutran moved to adjourn at 8:16 pm. Council Member Bushman seconded, motion carried.

Pete Rust, Mayor

Attest:

Chris Meats, City Clerk