

Date request was made: \_\_\_\_\_

### Gymnastics – Birthday Party Check List

Name of birthday child: \_\_\_\_\_ Turning Age \_\_\_\_\_ Girl \_\_\_\_\_ Boy \_\_\_\_\_

Parent/Adult Contact: \_\_\_\_\_ Phone \_\_\_\_\_

Email Address: \_\_\_\_\_

Date requested: \_\_\_\_\_ Time requested (2 hour block): \_\_\_\_\_

*The two hour time block includes setup and cleanup time.*

Number of children \_\_\_\_\_ Number of adults \_\_\_\_\_

*(No more than 15 children, each additional child is \$5 and will be billed to the patron on or after the day of the party, no exceptions)*

Set Up Requested	No	Yes
Plates		
Cups		
Utensils		
Table Cover		

**Reviewed with patron on day of reservation:**

- \_\_\_ No alcohol allowed at the birthday party
- \_\_\_ No dogs allowed in the pavilion
- \_\_\_ No confetti of any kind
- \_\_\_ No food or drinks allowed on the mats (this includes any gum or candy)
- \_\_\_ No shoes of any kind on the mats (adults or children)
- \_\_\_ Only one child on the trampoline at a time. No climbing or hiding under the trampoline.
- \_\_\_ Step down from the trampoline; no jumping off.
- \_\_\_ Tumble Track –Get on the track by using the step provided. STOP at the marked line near the end of the track and get down safely by STEPPING on the step provided. Do not climb on or off the sides. Do not walk, climb, run, or jump on the red side panel and stay in the middle of the track while playing. Parents are not permitted to jump on the tumble track, but can be on the track with the children.

**Parties require adult assistance and supervision at all times.**  
**Expedition Island Pavilion**

For office use only:  
Instructor(s) assigned \_\_\_\_\_ date notified \_\_\_\_\_

Payment received: \_\_\_\_\_ by \_\_\_\_\_  
(amount) (initials)

Special Instructions or Comments:  
\_\_\_\_\_  
\_\_\_\_\_

