

For more information regarding contractor licensing contact the:

Community
Development
Department

50 East 2nd North
Green River, WY 82935

Phone: (307) 872-6140
Fax: (307) 872-0510
www.cityofgreenriver.org

Hours:
Monday — Friday
8:00 am — 5:00 pm

CORE BELIEFS

Taking

Productivity

Responsibility

Innovation

Professional Development

Enthusiasm

in Serving You!



CONTRACTOR LICENSING PROCEDURES



Learn How to Get a
License Today!

From
The Community
Development
Department

PHONE: (307) 872-6140
FAX: (307) 872-0510

Contractor Licensure Process

Who needs a Contractor's License?

All contractors need a current license to work in Green River. A contractor is any person, group, organization, or any business that participates in any of the following activities for pay:

- ◆ **Building**
- ◆ **Construction**
- ◆ **Alteration of Structures**
- ◆ **Repairs of Structures**
- ◆ **Additions to Structures**
- ◆ **Demolition**
- ◆ **Moving Structures**

Any person who performs these activities for his or her own use, rental, or resale (not his or her own home) is also a contractor and must obtain a license. In the case of the individual's own home, a permit must be issued, and only one (1) permit can be issued in a year to each individual.

How Do I Get a Contractor's License?

- ◆ Obtain and complete the Contractor License **application**
- ◆ Submit proof of **liability insurance** with a minimum injury or death coverage greater than or equal to \$250,000.00
- ◆ Submit proof of a **sign** on a company vehicle including
 1. name of the company
 2. working telephone number

This information is submitted to the Community Development Department at City Hall.

City of Green River
Community Development Office
City Hall
50 E 2nd North
Green River, WY 82935

How Much will it Cost?

- ◆ The initial license fee is \$100.00 ordinarily, \$50.00 in the off-season (October 1st to January 31st)
- ◆ Renewal fees are \$50.00
- ◆ Licenses must be renewed annually
- ◆ Past the renewal deadline of April 1, a new license must be obtained for the original fee of \$100.00
- ◆ Renewal notices will be sent to the mailing address indicated on the license application
- ◆ Fees are not refundable
- ◆ Before the license can be mailed, all application materials must be reviewed by Community Development