

GREEN RIVER RECREATION CENTER
ROOM RENTAL INFORMATION

A room in the facility/quarter(s) of the gymnasium may be rented during regular facility hours of operation. The renter assumes responsibility of setting-up or taking-down tables and chairs as desired, all clean-up duties, and contacting front desk for an inspection upon completion of the rental. The Green River Recreation Center is a smoke free, drug free, and alcohol free facility.

DECORATIONS: No tape or decorations are to be hung from the fire sprinklers or other equipment in the room. All decorations need to be removed by the renter when completed.

RENTAL FEE: \$40.00/hour for room rental, \$20.00/hour **per quarter** for gymnasium rental

Reservations will only be accepted with payment of fee.

ROOM RENTING: Downstairs Meeting Room Multi-Purpose Room Gymnasium Lobby

NAME: _____ **PHONE:** _____

ADDRESS: _____ **GROUP:** _____

DATE REQUESTED: _____ **TIME REQUESTED:** _____

ACTIVITY PLANNED: _____

EQUIPMENT REQUESTED: _____

QUARTER(S) OF GYM (if applicable): _____ **TOTAL RENTAL FEE: \$** _____

*Gym usage is exclusive to the renting party.

STAFF CHECK LIST:

_____ 48 hours notice required for refund – **Renter Initial:** _____

_____ Review of pool hours – **Renter Initial:** _____

_____ State regulations seven (7) and under must have an adult in the pool. **Renter Initial:** _____

_____ Admission: Adults \$5, Youth \$3, Senior \$3, & Family \$15. **Renter Initial:** _____

I hereby agree to abide by all rules and regulations as stated above.

RENTER SIGNATURE

SUPERVISOR APPROVAL

Payment Received: _____ by _____ on _____

Effective 3/2018

(amount)

(initials)

(date)