



CITY COUNCIL AGENDA

- I. 7:00 PM **CALL TO ORDER: MAY 3, 2022 COUNCIL**
- II. **PLEDGE OF ALLEGIANCE**
- III. **APPROVAL OF AGENDA**
- IV. **PROCLAMATIONS**

- A. **ARBOR DAY**

Documents:

[ARBOR DAY PROCLAMATION 2022.PDF](#)

- B. **BUILDING SAFETY MONTH**

Documents:

[BUILDING SAFETY MONTH PROCLAMATION 2022.PDF](#)

- C. **NATIONAL POLICE WEEK**

Documents:

[NATIONAL POLICE WEEK PROCLAMATION 2022.PDF](#)

- D. **NATIONAL PUBLIC WORKS WEEK**

Documents:

[NATIONAL PUBLIC WORKS WEEK PROCLAMATION 2022.PDF](#)

- E. **OLDER AMERICANS MONTH**

Documents:

F. NATIONAL ECONOMIC DEVELOPMENT WEEK

Documents:

[NATIONAL ECONOMIC DEVELOPMENT WEEK
PROCLAMATION.PDF](#)

V. CITIZEN REQUESTS AND OTHER COMMUNICATIONS

Now is the appropriate time for citizens in the audience to be recognized and to speak on items both on the agenda and of general concern for them as citizens of Green River. There will be a limit of three (3) minutes for each individual and five (5) minutes for a group spokesperson. No speaker shall speak more than twice on any issue.

VI. BOARD AND COMMITTEE APPOINTMENTS

A. APPOINTMENT OF ASHLEY MULLANEY TO THE GREEN RIVER HISTORIC PRESERVATION COMMISSION

Ashley Mullaney has volunteered to serve on the Green River Historic Preservation Commission.

Suggested Motion: I move to confirm the Mayor's appointment of Ashley Mullaney to the Green River Historic Preservation Commission beginning May 3, 2022.

Documents:

[ASHLEY MULLANEY APPOINTMENT TO THE GREEN RIVER
HISTORIC PRESERVATION COMMISSION.PDF](#)

B. APPOINTMENT OF ASHLEY MULLANEY TO THE URA/MAIN STREET BOARD

Ashley Mullaney has volunteered to serve on the URA/Main Street Board. She has a downtown business and is a homeowner. She is interested in the growth of downtown and she has fifteen years experience in marketing, public relations, advertising and event planning.

Suggested Motion: I move to confirm the Mayor's appointment of Ashley Mullaney to the URA/Main Street Board for a five (5) year term beginning May 3, 2022 and expiring April 30, 2027.

Documents:

VII. RESOLUTIONS

A. CONSIDERATION OF A RESOLUTION TO APPROVE THREE SUBDIVISION VARIANCES WITHIN THE PROPOSED SENESHALE ADDITION SUBDIVISION, A RE-SUBDIVISION OF TRACTS B & C OF THE LINCOLN SCHOOL ADDITION

The request is to consider the following three subdivision variances for the Senshale Addition Subdivision, a Re-Subdivision of Tracts B & C of the Lincoln School Addition:

Subdivision Variance 1: Street Right-of-Way width - Subdivision Ordinance, Appendix C, Section 8.b.(16): In accordance with the above noted ordinance, each local street shall have a sixty (60) feet wide right-of-way width, with a minimum pavement width of thirty-seven (37) feet. The applicant is proposing to have 50' wide right-of-way width while still maintaining a minimum pavement width of 37'; back of curb to back of curb. The developer submitted a diagram of the proposed right-of-way section (see attached). Staff recommends that the 50' right-of-way width is acceptable as it applies to this subdivision.

Subdivision Variance 2: Street Center Radii (Curve) - Subdivision Ordinance, Appendix C, Section Subdivision Ordinance, Appendix C, Section 8.b.(19): In accordance with the above noted ordinance, street centerline radii for local streets shall be a minimum of one hundred (100) feet at all curves with a deflection of more than ten (10) degrees. The southern curve of the proposed Memory Lane has a proposed radius of eighty (80) feet due to topographical constraints, which is acceptable to the City Engineer in the case of this subdivision.

Subdivision Variance 3: Lot Depth to Front Ratio - Subdivision Ordinance, Appendix C, Section 8.c.(5): In accordance with Appendix C, Section 8.c.(5), the depth to front ratio of lots shall not exceed two and five-tenths to one (2.5:1). Several lots shown are proposed to exceed the 2.5:1 depth to front ratio due to topographical constraints & to alleviate any unnecessary remnants of land, which staff recommends is acceptable as it applies to this subdivision.

Suggested Motion: I move to approve the Resolution granting the three subdivision variances, as requested, for the proposed Seneshale

Addition Subdivision, a 29-lot residential subdivision within the City of Green River, Wyoming.

Documents:

[RESOLUTION.PDF](#)

VIII. COUNCIL ACTION ITEMS

A. CONSIDERATION TO AUTHORIZE THE SUBMISSION OF THREE STATE HOMELAND SECURITY PROGRAM GRANT APPLICATIONS TO THE WYOMING OFFICE OF HOMELAND SECURITY

The Wyoming Office of Homeland Security has opened the application period for the FY22 State Homeland Security Program. Staff is requesting permission to submit three grant applications for this program. The three grant application include: the purchase of three generators and transfer switches to be placed at two treated water tanks and one control building to provide back-up power to the water/wastewater system, The purchase of one portable generator to provide back-up power at remote sites throughout the water/wastewater system and for other uses as required and the purchase of security camera and associated equipment to be installed at the Recreation Center. This grant is 100% federal funds with the goal of enhancing the ability of governments and nonprofits to prevent, protect against, respond to and recover from terrorist attacks.

Suggested Motion: I move to authorize the submission of three State Homeland Security Program Grant Applications to the Wyoming Office Homeland Security.

Documents:

[GRANT APPLICATIONS DOCS.PDF](#)

B. CONSIDERATION TO APPROVE A LEASE WITH 92 RESIDENTS FOR THE LEASE OF CITY PROPERTY FOR HORSE CORRALS

The City currently leases property to 92 residents for horse corrals. The prior 25-year lease expired in April of 2022. The attached lease is proposed to continue the leasing of the property for horse corrals for an annual lease of \$200 per corral for a duration of 10 years. The lease has a sunset date of May 31, 2032.

Suggested Motion: I move to approve and authorize the Mayor to sign a lease for City property for horse corrals to the list of residents as attached (entered into minutes for record) for the annual amount of \$200 per corral for a term sunsetting on May 31, 2032. The Governing Body also hereby finds that the commitment of this lease for the said property specified for the term of years specified has been determined to constitute a significant benefit and advantage to the City and the public, in that such the lease has a significant benefit economically to the City in the absence of an extended term.

Documents:

[HORSE CORRAL LEASE DOCS.PDF](#)

C. CONSIDERATION TO APPROVE AN AGREEMENT WITH SWEETWATER COUNTY TO PROVIDE FIRE SERVICES

For the last several months the City has been in negotiations with the County to have the City provide Fire Services outside of the City Limits on behalf of the County. The attached agreement brings together information of several workshops and meetings into an agreement for Fire Services. The City of Green River and Fire District #1 are working on the respective sides of the County to provide Fire and protective emergency services to the residents.

Suggested Motion: I move to approve and authorize the Mayor to sign an agreement with Sweetwater County to provide fire protection services within the County.

Documents:

[FIRE SERVICES AGREEMENT DOCS.PDF](#)

D. CONSIDERATION TO APPROVE A CONFLICT OF INTEREST POLICY FOR THE USE OF FEDERAL FINANCIAL ASSISTANCE

One of the requirements to utilize the federal funds from the American Recovery and Reinvestment Act (ARRA) is to have a conflict of interest statement in place. The City has had a version of the conflict of interest statement in the employee handbook for years but the ARRA funds required some specific language that we did not have in the employee handbook. This policy will help the City be in compliance with the act so the federal funds can be utilized.

Suggested Motion: I move to approve Administrative Policy #93 Conflict of Interest Policy in accordance with the Use of Federal Financial Assistance, and allow the City Administrator to sign and execute the provisions of the policy.

Documents:

[CONFLICT OF INTEREST POLICY DOCS.PDF](#)

E. CONSIDERATION OF AN AGREEMENT WITH MUNICODE, LLC FOR MANAGEMENT OF THE CITY'S CODE OF ORDINANCES

The City has used Municode to maintain and host the City's Code of Ordinances for the last 20 years online. Municode is transitioning to a fixed annual supplement billing model instead of a pay as you go model. The average cost will be about the same of the City over long term but they are offering a 20% discount if we move to the new model this year.

Suggested Motion: I move to approve an agreement with Municode, LLC for the codification of and online hosting for the City of Green River Ordinances, allow the Mayor to sign the agreement and the Governing Body hereby finding that the commitment of Municode, LLC to provide the maintenance services specified for the term of years specified has been determined to constitute a significant benefit and advantage to the City and the public, in that such services are not readily or economically available to the City in the absence of an extended term contract.

Documents:

[MUNICODE LLC DOCS.PDF](#)

IX. CONSENT AGENDA

A. ISSUANCE OF A CATERING PERMIT TO THE PONDEROSA BAR

Suggested Motion: I move to approve the catering permit to the Ponderosa Bar to cater alcoholic beverages at the URA/Main Street Spaghetti Dinner & Extreme Music Bingo Event on May 6, 2022 from 3 pm until midnight, at the Island Pavilion.

Documents:

[CATERING PERMIT - PONDEROSA DOCS.PDF](#)

B. AUTHORIZATION TO TRANSFER THE WILD HORSE SALOON,

INC., DBA THE HITCHING POST SALOON LIQUOR LICENSE

Suggested Motion: I move to authorize the transfer of the Wild Horse Saloon, Inc., dba Hitching Post Saloon liquor license to cater alcoholic beverages at the Wyoming State Championship Cornhole event from 10 am until midnight, at the Sweetwater County Events Complex, pending approval by the Rock Springs City Council.

Documents:

[TRANSFER OF LIQUOR LICENSE DOCS.PDF](#)

C. ISSUANCE OF A CATERING PERMIT TO SQUARE STATE BREWING

Suggested Motion: I move to approve the issuance of a catering permit to Square State Brewing to cater alcoholic beverages at Trail Days Event on June 4, 2022 from 10 am until 5 pm, located at FMC Park, pending approval by the Rock Springs City Council.

Documents:

[CATERING PERMIT - SQUARE STATE DOCS.PDF](#)

D. APPROVAL TO WAIVE FEES BASED ON THE UTILITY REVIEW COMMITTEE RECOMMENDATIONS

Suggested Motion: I move to approve the utility review committee's recommendation of crediting utility account 1672-004 for \$2,679, utility account 1680-004 for \$150 and utility account 1208-008 for \$1,550.98.

Documents:

[AGENDA FORM UTILITY REVIEW.PDF](#)

E. APPROVAL OF A MASTER LEASE AGREEMENT WITH MIKE ALBERT, LTD FOR VEHICLE LEASES

Suggested Motion: I move to approve an agreement, authorize the Mayor to sign the Master Lease Agreement with Mike Albert, LTD for the City's vehicle lease program and authorize the City Clerk to sign and/or complete current and future leasing documents as long as they fall within the scope of the Master Lease Agreement.

Documents:

[MIKE ALBERT LEASE DOCS.PDF](#)

F. APPROVAL OF THE MASTER RENTAL & SALES AGREEMENT

WITH RAIN FOR RENT

Suggested Motion: I move to approve the Master Rental and Sales Agreement with Rain For Rent and authorize the Mayor to sign associated documents, pending legal approval.

Documents:

[RAIN FOR RENT DOCS.PDF](#)

G. APPROVAL OF MINUTES FOR:

G.i. April 19, 2022 Workshop And Council

Documents:

[APRIL 19, 2022 WORKSHOP COUNCIL MINUTES SIGNATURES.PDF](#)

H. APPROVAL OF PAYMENT OF BILLS:

H.i. Prepaid Invoices - \$165,918.31

Documents:

[05-3-22 PREPAID INVOICES.PDF](#)

H.ii. Outstanding Invoices - \$116,852.69

Documents:

[05-3-22 OUTSTANDING INVOICES.PDF](#)

H.iii. Payroll Expenditures - \$263,024.92

Documents:

[04-5-22 PAYROLL EXPENDITURES.PDF](#)

H.iv. Preauthorization Payments - \$1,065,000.00

Documents:

[05-3-22 PREAUTHORIZATION PAYMENTS.PDF](#)

X. CITY ADMINISTRATOR'S REPORT

XI. CITY ATTORNEY'S REPORT

XII. MAYOR AND COUNCIL BOARD UPDATES & REPORTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT