

**CITY OF GREEN RIVER  
CITY COUNCIL PROCEEDINGS  
August 16, 2011**

The Governing Body of the City of Green River met in regular session at 7 pm in the City Hall Council Chambers. Mayor Castillon called the meeting to order and Ericka Wilson led the Pledge of Allegiance. The following Council Members were present: Gary Killpack, Gene Smith, Adam Coppolo, Tom McCullough, Jim Boan, and Lisa Maes. The following were present representing the City: City Administrator Barry Cook, Director of Public Works Mike Nelson, Director of Human Resources Debbie Klein Robertson, Director of Finance Jeff Nieters, Director of Community Development Laura Hansen, URA/Main Street Administrator John Dahlgren, Fire Chief/Emergency Services Mike Kennedy, Parks Supervisor Eric Roosa, Recreation Supervisor Kevin Sadler, Recreation Supervisor Brenda Roosa, City Attorney Galen West, and Public Affairs Specialist Stephen Pyles.

**APPROVAL OF THE AGENDA**

Council Member Killpack moved to approve the agenda. Council Member Maes seconded. Motion carried. (7-0)

**PRESENTATIONS**

**National Hersey Track and Field Meet**

Recreation Supervisor Kevin Sadler said the Hershey Track Games involve participants ages 9 through 14 from all fifty states, the District of Columbia, ten provinces, and three territories of Canada. At the local Hershey Track and Field event Erika Wilson placed 1<sup>st</sup> in the 100 meter dash and the standing long jump. Erika, along with twenty-four other 1<sup>st</sup> and 2<sup>nd</sup> place winners from the Green River local meet, competed with participants from the state of Wyoming in Lander. She placed 1<sup>st</sup> in the standing long jump with a distance of 6 feet 3 ½ inches. With her score she was one of five Wyoming competitors that were selected to attend the National Hershey Track and Field event in Hershey, Pennsylvania on August 2, 2011. She had a personal best standing long jump of 6 foot 5 inches at the event and placed fifth overall nationally in her age division.

Mr. Sadler thanked her for doing such a good job and presented her with a plaque for her accomplishments.

**STAR Transit Update**

STAR Transit Director Judy Owens thanked council for the money they allocated to the STAR for the year. She said without the help from the two cities and the county STAR Transit would not be able to offer what they do.

They provided 62,000 rides last year, which is the highest they ever had. In Green River there were 22,000 rides provided. There were 18,854 rides outside of the fixed route in Rock Springs. This proves people are using the buses.

**Main Street Board Member Recognition**

John Dahlgren presented a plaque to Darren Gregory for his service on the Main Street Board. Mr. Dahlgren said he is a person that is always there to help. He has been on the board since Main Street's creation, and he will be missed.

Council thanked him for his years of service and for his help in making the community what it is today.

**Farmer's Market Update**

Mr. Dahlgren said the Farmer's Market raised \$3,000 from sponsorships. They have never come close to that amount before. He said it is going very well, and reminded everyone the Farmer's Market is on Wednesday's from 4 pm to 7 pm.

## **Killdeer Wetlands Update**

Greenbelt Taskforce vice Chair Andy Seiller said they will be looking into the damage to the wetlands structure caused by the high water levels. They will know the exact amount of the damage after tomorrow's review and he will be happy to come and update the council at a later meeting.

The Mayor asked how far along the project was before the high water damage occurred.

Mr. Seiller said the structure project was completed. The only thing left was to cut the supply channel into the wetland area.

## **PROCLAMATIONS**

### **Suicide Prevention Week 2011**

Jennie Melvin read the proclamation and the Mayor proclaimed September 4 through the 10, 2011 as Suicide Prevention Week in Green River and urged all citizens to raise their awareness, learn the warning signs and help prevent suicide by encouraging those at risk to seek life-saving help.

## **CITIZEN REQUESTS AND OTHER COMMUNICATIONS**

Green River Chamber of Commerce Director Janet Hartford reminded everyone about the River Festival that will take place August 19th through the 20th, 2011. Shrimp Boil tickets are still available. She thanked the council along with the departments that helped with the event.

She said the Lunch and Learn is August 17, 2011, at 12:00 pm, at Pizza Hut.

Mr. Cook introduced Patrick Ibarra who is going to be doing the city's workforce analysis.

Mr. Ibarra said he has been in city government for fifteen years. He has been hired to evaluate the workforce to see how things are working and what needs to be done to make it better. He will be at the October workshop to present recommendations.

## **RESOLUTIONS**

### **Schedule of Fees for Recreation Center**

**R11-51: A resolution for the governing body of the City of Green River, Wyoming, to approve an amendment for Resolution Number R11-32 which adopted the Schedule of Fees charged for services, products, licenses, rentals, etc. for the City of Green River, Wyoming for the fiscal year beginning July, 1, 2011 and ending June 30, 2012.**

Council Member Smith moved to approve the resolution. Council Member Coppolo seconded.

Council Member McCullough thanked Mr. Whitfield for requesting different fees for active military personnel. The regular daily fee for an adult is \$4.50 and the daily youth fee is \$2.50. The adult monthly fee is \$30.00 and the youth monthly fee is \$20.00. The adult annual fee is \$300 and the youth annual fee is \$170. The fees for active military personnel will be at the youth level. He strongly recommended the council pass the resolution.

The Mayor wanted to clarify the meaning of active duty military.

Council Member Smith said active duty does not mean full-time. If a reserve member is called up and is on leave it applies to them too.

The Mayor said active duty means active in military or reserves. They will need to document they are active but at home on leave.

Motion carried. (7-0)

## **Capital Projects Funds**

**R11-52: A resolution for the governing body of the City of Green River, Wyoming, to approve an increase in revenue budget in the Capital Projects Fund for carryover adjustments in the amount of \$925,343.**

Council Member Killpack moved to approve the resolution. Council Member Boan seconded. Motion carried. (7-0)

## **Main Street and Urban Renewal Boards**

**R11-53: A resolution for the governing of the City of Green River, Wyoming, determining that it is in the public interest of the City to combine the Urban Renewal Agency with the Green River Main Street Program, dissolving the Green River Main Street Advisory Board, creating an Urban Renewal/Main Street Agency Board which will exercise those urban renewal powers granted by the Wyoming Urban Renewal Code, W.S.15-9-101 through 15-9-137; electing to have the Urban Renewal/Main Street Agency exercise said powers and specifying the name, appointment, and terms of office of the commissioners of the Urban Renewal/Main Street Agency.**

Council Member Maes moved to approve the resolution. Council Member Boan seconded.

URA/Main Street Administrator John Dahlgren said they would like to combine the boards because it would combine the efforts of both boards. It will be a smaller board, it will free up some members to serve on other committees, and give statute authority to the board.

Motion carried. (7-0)

## **COUNCIL ACTION ITEMS**

### **Bid Award for the Railroad Avenue Parking Lot Fence Materials**

Council Member Boan moved to award the bid and to authorize the purchase of wrought iron fence materials for the Railroad Avenue Parking Lot Improvements Capital Project 15-900-9211. Council Member Maes seconded.

Council Member Killpack asked if staff knew who the bid would be awarded to.

Mr. Cook said staff opened bids earlier in the day and there were two low bids. The lowest bidder was a firm from Colorado and the second low bid was a firm from Green River. In order to apply the five percent in-state preference the firm from Green River has to provide a certificate of residency. When the bid was opened it was not included, so staff is recommending the bid be awarded to the second lowest bidder subject to them being able to produce a certificate of residency. If they cannot do so the bid will be awarded to the firm in Colorado.

Council Member Smith asked where they would get the certificate if they do not have it.

Legal Counsel Galen West said from the Wyoming Department of Employment. The business is operated by a Colorado Corporation and that presents the issue.

Council Member Killpack asked if White Mountain Lumber is locally run but not locally owned.

Mr. West said he is not sure.

Council Member Killpack amended the motion as follows: award the bid to White Mountain Lumber in Green River subject to them producing a certificate of residency and if not, the bid will go to Steel Lock Corporation in Colorado. Council Member McCullough seconded. Amendment carried. (7-0)

Original motion carried (7-0)

*(White Mountain Lumber could not produce a Wyoming certificate of residency so the bid was awarded to Steel Lock Corporation from Colorado)*

### **Enhanced Air Service Cooperative Agreement**

Council Member Maes moved to approve the agreement with Sweetwater County and the City of Rock Springs to enhance air service at the Rock Springs Airport in the amount not to exceed \$62,788 pending legal review. Council Member McCullough seconded.

The Mayor was told the county was not going to allocate the funding. He clarified if the county does not pass the funding, then the city would not fund them either.

Mr. Cook said this money provides enhanced air service between Rock Springs, Wyoming and Salt Lake City, Utah. The county and the two cities pay a portion of the money needed to provide the services.

Motion carried. (7-0)

### **Consensus Block Grant Funding Application**

Council Member Boan moved to approve Sweetwater County's Resolution 11-08-GR-01 for the Countywide Consensus Block Grant Funding in the amount of \$549,979. Council Member Coppolo seconded.

Council Member Smith said he had spoken with a commissioner, and he expressed some concerns with the money being given in one lump sum. The concern is that the city will pour the money into the rodeo arena and short change the shooting range. He said the city has agreed to do both projects, and if one project goes over in cost then the city has to come up with the money to complete the project. He said he is willing to split the money into two line items appropriating certain amounts each project if it would make the commissioners happy.

Council Member Killpack said he understands with this motion Green River would receive \$424,979 for facility improvements, and the town of Superior would receive \$162,772 for improvements.

Council Member Boan said as long as the city receives the \$424,979 he is fine with doing what needs to be done to assure the commissioners the projects will be done.

Motion carried. (7-0)

### **County Wide Consensus Block Grant Memorandum of Understanding**

Council Member Killpack moved to approve the Memorandum of Understanding with the Sweetwater County Commissioners and the City of Rock Springs for the Countywide Consensus Block Grant Funding with \$424,979 going to the City of Green River for facility improvements for the rifle range and the rodeo arena. Council Member McCullough seconded.

Council Member Killpack said he does not want to have certain amounts allocated for each project because it could end up costing more at the expense to the city, and if it costs less, the city will have to return the money. He feels the city is better off with one block amount.

Council Member McCullough said the city is saying they will use the money to do both projects and how that is done is completely up to the city.

The Mayor said he does not want to get locked into a number. There was an agreement made that the \$424,979 would be distributed to the city. There were no amounts agreed upon on how the city would distribute the money for the two projects.

Council Member Boan asked if the county commissioners do not agree to the amount of \$424,979 where does that leave the grant.

The Mayor said the two cities and the county need to agree with the distribution of the money or it will not go forward. He said Green River has supported the National High School Rodeo Finals since it was announced that Sweetwater County would be hosting them.

Rock Springs has the same motion with a different amount. He was told the Rock Springs council was planning to table their motion because they do not agree with the changes the county made. He was told that Mayor Demshar supports the \$424,979 for Green River.

The Mayor said Sweetwater County and the City of Rock Springs would receive around \$1.5 million for their projects. The total cost for the project is \$3.7 million. The agreement states if the city is short on a project then they will come up with the money needed to complete the project, but if there is money left over the city will return it.

Council Member Coppolo said all the county needs to hear is the city will complete both projects. This is a big event for all entities and we all want it to go forward.

Council Member Smith said he understands everyone wants the projects and the funding to move forward. The grant deadline is approaching and everyone needs for it to go through in order to start on the projects that need to be done for the event to take place.

Motion carried. (7-0)

## **CONSENT AGENDA**

Council Member Coppolo moved to approve the following consent agenda items. Council Member Smith seconded. Motion carried. (7-0)

- Malt Beverage Permits from the Green River Chamber of Commerce, for the 2011 River Festival on Friday, August 19, 2011 from 5 pm to midnight, and on Saturday, August 20, 2011, from 11 am to 5 pm, at Evers Park
- Request for city assistance with the 2011 River Festival from the Green River Chamber of Commerce on August 19 through 20, 2011
- Purchase Agreement with the Green River Community Chest and Barbara Kobylinska for the “Sprouting Bud” sculpture in the amount of \$4,000
- Purchase agreement with Lani Andrews for the “Bugged” sculpture in the amount of \$640
- Maintenance agreements with the Otis Elevator Company for the elevators located at City Hall and the Green River Recreation Center and authorization for the Mayor to sign the addendums to contracts SH 60002 and SH 08922V, the governing body hereby finding that the commitment of Otis Elevator Company to provide the maintenance services specified for the term of years specified (September 1, 2011 to August 31, 2016) has been determined to constitute a significant benefit and advantage to the City and the public, in that such services are not readily or economically available to the city in the absence of an extended term contract, in the amount of \$7,558.49 annually for the two service maintenance contracts
- Performance licensing agreement with Society of European Stage Authors and Composers (SESAC) Performance License for Municipalities in the pro-rated amount of \$148 for 2011 and \$296 for each year thereafter
- Authorization for Kayli Westling to remove a washer drum and stool from the landfill
- Renewal agreement with Hill’s Pet Nutrition, Inc. for food products for the Animal Shelter
- Minutes for: July 26, 2011 Round Table; August 2, 2011 Council
- Financial Reports and Payment of Bills:  
Prepaid Invoices = \$106,799.23                      Outstanding Invoices = \$964,388.59  
Pre-authorization Payments = \$756,000.00      Payroll Expenditures = \$391,433.66

## **CITY ADMINISTRATOR’S REPORT**

Mr. Cook said based on the correspondence he had received, he asked Plan One Architects to move forward with putting the Municipal Court in the new Police Building.

He said staff is currently researching the drug testing policy in other cities and towns in Wyoming and he will provide a report to council on this issue.

He said the RFP draft for the impact fee analysis is complete and he will be working with the Community Development Department to create a time line to get the fees in place by the end of the year.

The vehicle committee has met and they have identified vehicles, based on the allocation that will need to be replaced as listed on the criteria.

He requested a special workshop meeting on August 30, 2011, at 6:30 pm, to give council an update on the Tomahawk. The bids were open and they came in much higher than \$1.8 million.

Mr. Cook congratulated the Community Development Department for receiving a plaque from the owner of ATV Motorsports, Kenneth King. Mr. King thanked them for helping him and supporting him when he opened his business.

### **CITY ATTORNEY'S REPORT**

Mr. West had nothing to report.

### **MAYOR AND COUNCIL REPORTS**

Council Member Smith said he is in favor of the Tomahawk workshop. He said there was a contract that was signed by three parties to do certain things on the Tomahawk and he does not think the scope of the contract can be changed without everyone agreeing to the changes. He said this is an issue that will need to be resolved.

Council Member McCullough said he does not agree with spending more money on the Tomahawk. He would rather see the money returned if the work cannot be done at the \$1.8 million.

He reminded citizens that are planning or are in process of doing work on their homes to get a building permit.

He thanked the volunteers for putting on such a good program at the Wyoming History Day.

Council Member Coppolo had nothing to report.

Council Member Maes encouraged everyone to attend the River Festival and Art on the Green on Friday and Saturday.

Council Member Boan asked when the water system down at the corrals would be changed over to the card reading system.

Mr. Cook said within thirty days.

Council Member Boan said he does not mind the special workshop but he will not vote for any more money being put towards the Tomahawk.

Council Member Killpack said if the city is going to have a workshop on the Tomahawk, he recommends Futures be invited to attend. He is not in favor of putting more city money towards the Tomahawk.

The Mayor said he will support putting the Municipal Court in the new Police Department building.

He asked about the timeline for the Wyoming Business Council Grant.

Mr. Cook said staff did an amendment for a year extension and it was approved.

The Mayor said there was a good turnout at the Wyoming History Day National Conference. They seemed interested in the community and its history.

He said the Wyoming Economic Development Committee is ready to start having meetings again. He asked Council Member Maes if she is still part of the committee.

Council Member Maes said yes.

#### **ADJOURNMENT**

Council Member Boan moved to adjourn at 8:35 pm. Council Member McCullough seconded. Motion carried. (7-0)

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H. Castillon, Mayor

ATTEST:

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Jeffrey V. Nieters, City Clerk