

**CITY OF GREEN RIVER  
CITY COUNCIL PROCEEDINGS  
September 20, 2011**

The Governing Body of the City of Green River met in regular session at 7 pm in the City Hall Council Chambers. Mayor Castillon called the meeting to order and Washington Elementary School students led the Pledge of Allegiance: Kimberley Sample, Zeke Christiansen, Brianna Page, Alyssa Veile, Elliott Potter, Kanyon Sample, and McKenna Cross.

The following Council Members were present: Gary Killpack, Gene Smith, Tom McCullough, Jim Boan, and Lisa Maes. The following were present representing the City: City Administrator Barry Cook, Director of Public Works Mike Nelson, Director of Human Resources Debbie Klein Robertson, Director of Finance Jeff Nieters, Accounting Supervisor Chris Meats, Director of Community Development Laura Hansen, URA/Main Street Administrator John Dahlgren, Building Inspector David Allred, Interim Chief of Police Chris Steffen, Fire Chief/Emergency Services Mike Kennedy, Parks, Facility, and Project Manager Eric Roosa, City Attorney Galen West, and Public Affairs Specialist Stephen Pyles.

Council Member Coppolo was not present.

**APPROVAL OF THE AGENDA**

Council Member Smith moved to approve the agenda. Council Member Boan seconded. Motion carried. (6-0)

**PRESENTATIONS**

**Military Recognition of Lorenzo P. Montoya**

The Mayor presented a plaque, a shirt, and a flag to the parents of Mr. Montoya. The Mayor thanked them for coming and asked that they tell their son thank you for his service.

**Board of Health Update**

Public Health Response Coordinator with Sweetwater County Community Nursing Karla Roich said her position was created after 9/11. Her position is a full-time grant funded position. There are twenty-three Public Health Coordinators in Wyoming. She works with Sweetwater County Emergency Management. She coordinates with local state and federal agencies on developing an emergency response plan. They do maintain twenty-four hour, 365 days a year coverage. Their objective is to keep the state of Wyoming and this community healthy.

**Main Street Board Member Recognition**

URA/Main Street Administrator John Dahlgren presented Sheridan Norberg with a plaque to thank him for his years of service on the Main Street Board.

**CITIZEN REQUESTS AND OTHER COMMUNICATIONS**

Harry Hollar said he would like to make the public aware of some things that are happening:

Christmas in September – everyone is welcome to participate in the Christmas cards for the troops in Afghanistan and Iraq. Last year they collected around eighteen hundred cards, they would like to collect even more so they want to start collecting earlier. These cards can be taken to the Community Development Department or to Sweetwater Trophies in Green River.

VFW Care Packages - These packages go out to troops in the Middle East. You can donate any amount made payable to the VFW Post 2321.

Clark Stith requested the council consider and approve the pay application #12 to Jackman Construction. The engineer has approved this application.

The Mayor said this was not put on the agenda for tonight so they will not be voting on this until they see the documents pertaining to this matter.

Mr. Cook said the city has requested a revised schedule of work and they have not received it so this is why they have not put it on a agenda to be approved.

Mr. Nelson said for several months the city has been asking for an updated schedule from the contractor. Requests for an updated schedule were sent many times and when a schedule was sent there were items missing, so they never received the updated schedule. He said he signed the pay application on September 13, 2011 to have it ready for the next council meeting.

He said they are willing to work with whomever they need too, but they do need to receive an acceptable and approved progress schedule.

Kelly Davis is on the board of directors for the Figure Skating Club and she was happy to hear about the fake ice skating rink. She said they fight for ice time all the time. They only have the ice for a small amount of time. They are not allowed to skate when it is open skating so having more ice would be a great opportunity for the community.

Council Member McCullough suggested that Ms. Davis get some petitions going to show how much this is needed in the community.

Council Member Maes thanked Ms. Davis for coming in. She said there is a misunderstanding that the ice is going to melt. It is fake ice and does not melt.

Ms. Davis said the ice skating rink in Rock Springs shuts down at the end of April all the way to mid October. Otherwise, the members go to Utah.

Council Member Killpack asked how many kids would take part in this.

Ms. Davis said in figure skating they have forty kids and in the city ran program they have around the same amount but she is not sure about the hockey program.

The Mayor asked if this is seasonal program.

Ms. Davis said figure skating is year round. Not getting the ice time the kids need during the down time really hinders them in their progress.

Resident Ken Frank said he was surprised that the school zones have been completely taken down on Shoshone Street. The crosswalk area on that street is used and he thinks the traffic committee should consider the apartments and homes on the other side of the crosswalk. He said there are kids that go on that crosswalk and he thinks the school zone area should be posted again.

Mr. Cook said the Traffic Committee did look at the school zone area by the crosswalk on Shoshone and they found the school zone is not needed any longer. School District #2 agreed that it is not needed. The crosswalk is still there.

## **ORDINANCES**

### **Update to the Green River Traffic Code**

**1st Reading: An ordinance amending Section 1 of Green River Ordinance 00-02, and Section 24-1 of the Green River Code of Ordinances, City of Green River, State of Wyoming, to incorporate amendments to the uniform act regulating traffic on highways.**

Council Member McCullough moved to approve the ordinance on first reading. Council Member Maes seconded. Motion carried. (6-0)

## **RESOLUTIONS**

### **Comprehensive Plan**

**R11-65: A resolution for the governing body of the City of Green River, Wyoming, to approve an increase in the Capital Projects Fund for the Citywide Comprehensive Plan; and to accept the grant from the Wyoming Department of Transportation in the amount of \$50,000; and to approve the agreement with Clarion Associates in the amount of \$105,988.**

Council Member Maes moved to approve the resolution. Council Member Smith seconded. Motion carried. (6-0)

### **Southside Water Expansion Project Easement with Western Wyoming Community College District**

**R11-66: A resolution for the governing body of the City of Green River, Wyoming, to accept a nonexclusive easement from Western Wyoming Community College District, Sweetwater County, Wyoming, for the purpose of laying, constructing, operating, maintaining, repairing and replacing a water line under and across the following described lands situate in the City of Green River, Sweetwater County, Wyoming.**

Council Member Smith moved to approve the resolution. Council Member McCullough seconded.

Mr. Cook said this is part of the Southside Water Expansion Project. It involves connecting the new sixteen inch line along Upland Way to the water line that goes to the Upland water tank. The plans from 1983 show the connection of existing lines as direct, with no extra fittings but that was not the case. This requires a new line be put in place and that is why the easement is needed.

Council Member Killpack asked if everything was going to be put back just like it was found after the project is done.

Mr. Cook said yes.

Motion carried. (6-0)

## **COUNCIL ACTION ITEMS**

### **Memorandum of Understanding for the Child Development Center**

Council Member Boan moved to authorize the Mayor to sign a three-party Memorandum of Understanding with the Child Development Center and the County Treasurer Robb Slaughter. Council Member McCullough seconded.

Mr. Cook said on the 6<sup>th</sup> Penny tax, voters approved a new building in Green River for \$5.9 million. This agreement is an agreement between three-parties and states that the money will be given to the City of Green River and they will construct the new building. It also authorizes the pay off of the building in Rock Springs.

Council Member Killpack said the agreement says the city will receive 74.684% and he understood the total was going to be 100%. He asked why the county was getting money.

Mr. Cook said out of the \$9.7 million there is an upfront expenditure to pay off the building in Rock Springs of \$1.8 million. Then there is \$5.9 million going to the City of Green River for the new building so \$2 million is left to renovate the building in Rock Springs.

Motion carried. (6-0)

### **Child Development Center Project**

Council Member Maes moved to authorize the Mayor to sign the agreement with Ohlson Lavoie Collaborative to assist in the design, bidding and construction documentation and observation for the Child Development Project. Council Member Smith seconded. Motion carried. (6-0)

## **Appointment to the Planning and Zoning Commission**

Council Member Killpack moved to confirm the Mayor's appointment of Bill Thompson to the Planning and Zoning Commission for a three-year term. Council Member McCullough seconded. Motion carried. (6-0)

## **Citywide Software System**

Council Member Smith moved to approve the agreement with New World Systems; pending legal review and staff's final approval concerning terms and configuring issues. Council Member Maes seconded.

Mr. Cook said staff has worked diligently on this. This software will tie everyone together and New World is the company staff is asking to move forward with.

When the Community Development Department reviewed the modules, it was assumed that these modules were part of the software package, but they were not. It was brought to the attention of New World and they have agreed to add the Community Development modules on at a very low price along with thirty licenses at no charge plus they waived the upfront maintenance charge. The charges are as follows:

	<u><b>Beginning Prices</b></u>	<u><b>Updated Prices</b></u>
Base contract	\$514,200	\$522,000 (addition of \$7,800)
1 <sup>st</sup> Year Maintenance	\$42,240	\$0 (not required)
Upfront costs	\$556,440	\$522,000
Contingency	\$83,446 (15%)	\$78,300 (15%)
Estimated total	\$639,906	\$600,300

Council Member McCullough asked how long it will take to get the software in place and train the city staff on it.

Director of Finance Jeff Nieters said it may take six months or longer. The staff will be very happy with the software because it will bring all the systems that are currently being used into one. Ms. Hansen from Community Development can testify on the software and how much her department will benefit from the new software.

Council Member McCullough said he hopes everything goes great.

Mr. Nieters reminded council that staff will be changing the way they do business, staff does not do job costing and that will be a part of budgeting for outcomes.

Council Member Smith asked if the contingency money was still included in the total price.

Mr. Nieters said yes. The only thing that is not in there any more is the upfront cost of the 1<sup>st</sup> year maintenance.

Sales Representative from New World Systems Richard Pikora and Thad Bennet said New World Systems has been providing software to cities and towns for thirty years. This is going to take a lot of work from both parties but it will be worth it. This software will not only help staff it will help the council.

The Mayor asked if this software system will be out dated by the time it is completely intergraded.

Mr. Pikora said the software is based on Microsoft dot net technology and it is very new so he would expect the technology to go on for twenty or thirty years.

The Mayor asked if there would be a reduction in time spent on projects.

Mr. Pikora said yes, for example, during a budget meeting someone asks what if we do this, and with the new software you can go through the what if's right during a meeting so you can see all of the possibilities. That will reduce the time spent on this project.

Motion carried. (6-0)

### **Traffic Committee Recommendations**

Council Member McCullough moved to approve the Traffic Committee's recommendations as submitted. Council Member Maes seconded.

Mr. Cook said the Traffic Committee met and discussed lowering the speed limits. Wyoming Department of Transportation states that National Standards must be followed which requires an engineering study. The committee does not recommend an expensive study at this time and suggested that legislative action be sought by Wyoming Association of Municipalities or the city.

Ron McCormick requested that they extend the one-way street currently to the west of his home to the east by one block. The traffic Committee does not want to extend the one-way, they want to keep it as it is.

Parking concerns on Flaming Gorge Way between N 3<sup>rd</sup> East and N 5<sup>th</sup> East: There are several mechanical and towing shops in this two block section that have trucks and cars parked on Flaming Gorge Way for an extended period of time. The Police Department will be contacting the business owners and inform them of current ordinances.

Paul and Paula Frey at 2075 E Teton Blvd. requested a traffic study be done in the area due to the new Scott's Bottom Road. There are several areas and intersections in Green River that need to be looked at due to development and increased traffic. The committee will be looking into these areas.

An individual requested a stop sign be put up on the intersection of West Virginia and South Carolina. The committee decided not to put a stop sign in, but they did put up a yield sign and they will be monitoring it.

Motion carried. (6-0)

### **Change Order #1 for Island Pavilion Paving Project**

Council Member McCullough moved to approve the Change Order #1 for the 2011 Capital Improvement Project, Expedition Island Paving Project in the amount of \$35,401.70 to address construction quantity shortages of asphalt, pavement and concrete sidewalk, plus the removal cost of deteriorated concrete slab on the southwest corner of the Island Pavilion building and removal of existing steel or wood posts. Council Member Smith seconded. Motion carried. (6-0)

### **Rejection of Tomahawk Water Line Bid**

Council Member Smith moved to reject the bid received from Rodgers Excavation, Inc. for the 2011 Tomahawk Water Line Project and re-bid. Council Member Maes seconded. Motion carried. (6-0)

### **CONSENT AGENDA**

Council Member McCullough moved to approve the following consent agenda items. Council Member Smith seconded. Motion carried. (6-0)

- Sculpture Showcase Artists Agreements with: Scot Gilmore for "Poker Run Bike", Richard Turner for "7' Saguaro" and "Fishhook Barrel", Craig Fredrick for "Cowboy Armor" and "Bike", Steve Tyree for "Cougar", Jon Seeman for "Emergency", Lani Andrews for "Nesy", Scott Shaffer for "Just Bearley", Gary Lee Price for "Unlimited Horizons", Bobbie Carlyle for "Duster", Bill and Jeanne Magaw for "Mobile Dancers/Yellow Base" and "Dancing Daisies"

- Contract with Wyoming Business Council for Main Street Program technical assistance funding in the amount of \$20,000
- Contract for service for the Impact Fee Study with TischlerBise in the amount of \$47,460
- Acceptance of \$27,300 submitted by Four Whatever, Inc. for fees in lieu of park dedication for the River Cove Addition
- Authorization for the removal of five old mattresses from the landfill by Lee Warr
- Authorization for the Mayor to sign the agreement with Hal Zehr to complete the construction of the Visitor's Center Landscaping Project in the amount of \$8,000
- Minutes for: September 1, 2011 Special Workshop, September 6, 2011 Council
- Financial Reports and Payment of Bills:
 

Prepaid Invoices = \$2,404.85	Outstanding Invoices = \$534,573.75
Pre-authorization Payments = \$755,000.00	Payroll Expenditures = \$355,409.81

## **CITY ADMINISTRATOR'S REPORT**

Mr. Cook said fall clean-up week will be October 17 through the 21, 2011. There will be a Special Workshop on September 27, 2011 at 6:30 pm.

The Department of Environmental Quality did an inspection at the Landfill and there were no violations found. The Solid Waste staff should be commended for their maintenance of an excellent facility.

The Visitor Center parking lot was paved and he reminds residents that this is for Visitor's Center only. New Mexico Street was finished and the pavilion parking lot has started.

The Chief of Police interview process has reached its final stage. The three final interviews will be held on Monday September 26, 2011.

The fall committee meeting for the Wyoming Association of Municipalities was held on Thursday of last week. They were very impressed with the City of Green River. He thanked staff for their hard work in preparing for this event.

## **CITY ATTORNEY'S REPORT**

Mr. West had nothing to report.

## **MAYOR AND COUNCIL REPORTS**

Council Member Killpack said New Mexico Street looks good.

Council Member Boan asked about the Railroad Avenue building.

Mr. Cook said staff will be starting the fence this week, but they have not been able to decide on a place to locate the building.

Council Member Boan said the Workmans' Comp report showed a high amount of claims for last year. He would like to know what kind of claims are being filed, the numbers of claims per department, and the number of claims by full and part-time employees. He asked if the city could get quotes on the costs for the I-pads or tablets.

Council Member Maes said the Green River High School football game went well. She was happy to see the CDC moving forward and the Pavilion parking lot being paved. She was really happy that Ms. Davis came forward with the figure skating ice issues. She would like to know how many hockey players there are.

Council Member McCullough asked about the care packages for the VFW. He would like to give something to them for their care packages.

Council Member Smith agrees with Council Member Boan on the I-pads. He would like to know the costs and the benefits of them.

The Mayor said the Communities Protecting the Green River had a meeting and Mr. Million has filed with (FERG) Federal Regulatory Agency Commission. He has some concerns with the URA Board so he asked for the special meeting on Tuesday so everyone can understand the power that this board will have and what council is going to expect from this board. He is working with Mr. Nieters on putting together a budget committee.

**ADJOURNMENT**

Council Member Boan moved to adjourn at 8:42 pm. Council Member McCullough seconded. Motion carried. (6-0)

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H. Castillon, Mayor

ATTEST:

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Jeffrey V. Nieters, City Clerk