

**CITY OF GREEN RIVER  
CITY COUNCIL PROCEEDINGS  
October 18, 2011**

The Governing Body of the City of Green River met in regular session at 7 pm in the City Hall Council Chambers. Mayor Castillon called the meeting to order and Representative Stan Blake led the Pledge of Allegiance. The following Council Members were present: Gary Killpack, Gene Smith, Adam Coppolo, Tom McCullough, and Lisa Maes. The following were present representing the City: City Administrator Barry Cook, Director of Public Works Mike Nelson, Streets Supervisor Randy Koloff, Engineer John Canaday, Director of Human Resources Debbie Klein Robertson, Director of Finance Jeff Nieters, Director of Community Development Laura Leigh, URA/Main Street Administrator John Dahlgren, Police Lieutenant Burke Morin, Assistant Fire Chief Mike Liberty, Parks and Recreation Director Allan Wilson, City Attorney Galen West, and Public Affairs Specialist Stephen Pyles.

Council Member Boan was not present.

**APPROVAL OF THE AGENDA**

The Mayor noted the addition of the discussion of land acquisition to item XIV: Executive Session.

Council Member Killpack moved to add the discussion of land acquisition to Item XIV: Executive Session. Council Member Smith seconded. Motion carried. (6-0)

Council Member McCullough moved to remove Council Action Item B: Discussion and possible council action regarding the Tomahawk building pending legal review, and to place it on a special council meeting on October 25, 2011. Council Member Coppolo seconded. Motion carried. (6-0)

**PRESENTATIONS**

**Military Recognition of Jesse D. Bird and Shawn M. Packham**

The Mayor presented Shawn Packham with a t-shirt, plaque and a flag to thank him for his military service.

The Mayor presented a t-shirt, flag, and a plaque to the Aunt and Grandmother, Connie Brown and Myrtle Ward of Jesse Bird, to thank him for his military service.

**Chamber of Commerce Update**

Director of the Chamber of Commerce Janet Hartford said the traffic through the Visitor's Center has slowed but the numbers are still good.

She also reported:

- Business after Hours meeting will take place on October 19, 2011, from 5:30 to 7:30 pm, in the indoor arena at the Sweetwater Events Complex. This will kick off the Mountain States Circuit Finals Rodeo.
- The Sweetwater County Photo Contest Calendar should be done the first of November.
- Lunch and Learn will be October 19, 2011, at China Garden, at noon and the discussion will be on LinkWyoming.
- Both of the mustangs were adopted.
- The Disney training went great. There were 112 participants.
- Adopt-a-tree signups will begin November 1, 2011. There are 54 trees and the cost to decorate is still \$35.
- She met with the new District Ranger for Ashley National Forest, Rowdy Muir. He is going to start the process for the Green River Forest Service employees to be located in the Visitor's Center. He is hoping to have them there by May of 2012.
- She mentioned the Visitor's Center website will have updates on events going on throughout the community.

## **Way-Finding Signage Committee Update**

URA/Main Street Administrator John Dahlgren said the signage committee has been meeting for the last several months. The first items they worked on were the billboard signs on I-80. All the signs turned out very well.

They created destination lists for the locations of the way-finding-signage. They have twenty-seven destinations picked out. The next step will be to hire a consultant, narrow down the destinations, identify vehicle/pedestrian points, analyze traffic flow, speed, and planned improvements, establish signage types, generate design concepts, and develop phasing recommendations. They will most likely have to have the construction of the signs contracted out because of limited man power available in the city. This will also pose a problem for posting the signs. He said staff is recommending the old signs be taken down at the same time as the new ones are put up.

Council Member Coppolo asked if they could ask for donations from businesses in the community to offset the cost of the signs.

Mr. Dahlgren said they could try.

## **URA/Main Street Agency – Farmer’s Market Report**

Mr. Dahlgren said an average of 300 people attended the market. There were around fourteen vendors each week. They gave out around 200 goody bags. The Main Street Farmer’s Market had a profit this year of \$832. They were able to add \$1800 to the Downtown Matching grant program because of a Beehive Cheese donation from downtown businesses. Staff is currently working on a grant for \$400 from the Wyoming Rural Development Council.

The Mayor said he is happy to hear they are making a profit.

## **PROCLAMATIONS**

### **Breast Cancer Awareness Month**

Merilee Antonino, Tracie Soller, Dr. Frederick Matti, Darchell Paoli, and Bobbi Tucker from Memorial Hospital of Sweetwater County read the proclamation and the Mayor declared October 2011 as Breast Cancer Awareness Month and October 21, 2011 as Mammography Day in Green River.

### **Cowboy’s Against Cancer**

Margaret Parry said so far this year they have given out 180 grants which is around \$300,000. For the first time, General Electric has purchased a table and sponsored this event. GE’s plan is to have a van travel around Wyoming doing mammograms.

She read the proclamation and the Mayor declared the month of November 2011 as Cowboy’s Against Cancer Awareness Month and urged all citizens to recognize and participate in its cause.

### **Extra Mile Day**

Council Members Tom McCullough and Gene Smith read the proclamation and the Mayor declared November 1, 2011 to be Extra Mile Day in Green River, and urged each individual in our community to take time on this day to not only “go the extra mile in his or her own life, but to also acknowledge all those who are inspirational in their efforts and commitment to make their organizations, families, community, country, or world a better place.

## **CITIZEN REQUESTS AND OTHER COMMUNICATIONS**

Local Representative Stan Blake thanked the council for their service. He is looking forward to working with the city and the Wyoming Association of Municipalities.

The Mayor thanked him for addressing the council tonight.

## **ORDINANCES**

### **Update to the Traffic Code**

**11-03: An ordinance amending Section 1 of Green River Ordinance 00-02, and Section 24-1 of the Green River Code of Ordinances, City of Green River, State of Wyoming, to incorporate amendments to the Uniform Act Regulating Traffic on Highways.**

Council Member Coppolo moved to approve the ordinance on third reading. Council Member McCullough seconded.

Council Member Smith thanked Mr. West and Ms. Botham for their information.

Motion carried. (6-0)

### **Repeal of Tree Advisory Board**

**Second Reading: An ordinance repealing Ordinance 84-2; and Chapter 2, Article V, Sections 2-91 through 2-96, Titled “Tree Advisory Board”, of the Green River Code of Ordinances.**

Council Member Maes moved to approve the ordinance on second reading. Council Member Coppolo seconded. Motion carried. (6-0)

### **Obstruction within Streets and Sidewalks**

**Second Reading: An ordinance amending Section 22-1 of the Green River Code of Ordinances, City of Green River, State of Wyoming, amending Section 22-1, titled “Obstructions” and pertaining to obstructions within streets, sidewalks and other public places.**

Council Member Killpack moved to approve the ordinance on second reading. Council Member Smith seconded.

Council Member McCullough asked how someone will know if they are going to be on the list of people that are grandfathered in. If they are not on the list, and they have an obstruction, does the city have the right to remove it?

Mr. Cook said they can call the Public Works Department and ask. The city will have the right to go in and remove the obstruction.

Council Member Smith clarified that if a piece of the grandfathered in obstruction breaks off, it cannot be replaced.

Motion carried. (6-0)

### **Amendment to the Parking of Motor and Towed Vehicles on Streets and Alleys**

**First Reading: An ordinance amending Section 24-24 of the Green River Code of Ordinances, City of Green River, State of Wyoming, to change the number of days a vehicle can be parked on a city street.**

Council Member Smith moved to approve the ordinance on the first reading. Council Member Maes seconded.

Council Member McCullough clarified that if a person is notified to remove the trailer off the street and they find the trailer on the street it can be ticketed. The ordinance is to stop the people that abuse parking of their trailers on the streets.

Council Member Killpack clarified the only change was to the wording in Section 1, paragraph B: “any fourteen-day period”. So now it does not matter if they are loading or unloading, they can only have the trailer on the street for seventy-two hours.

Mr. Cook said this makes it clear for residents and is more enforceable for the Police Department.

Council Member Coppolo asked if this would be complaint or patrol driven.

Mr. Cook said if they receive complaints then they will take care of it, but the patrol officers will also be paying attention to it.

Motion carried (5-1) with Council Member Killpack voting no.

## **RESOLUTIONS**

### **Reestablishing the Standard Curb and Gutter Design for New Construction**

**R11-68: A resolution rescinding Resolution N0. R01-47 and re-establishing the standard curb and gutter design for new construction and reconstruction of streets within the City of Green River, and reestablishing guidelines for the replacement and maintenance of curb, gutter, and sidewalks within the city.**

Council Member Maes moved to approve the resolution. Council Member McCullough seconded.

Council Member Smith said he feels the right kind of curb and gutter for a residential area is the kind that is in the Doe Run area so he will not be voting for this.

Council Member McCullough said he supports the engineering staff’s recommendations.

Motion carried (5-1) with Council Member Smith voting no.

### **WYDOT Highway Safety Grants and Agreements**

**R11-69: A resolution for the governing body of the City of Green River, Wyoming, to approve an increase in expenditure authority in the General and Capital Project Funds for the Police Department to receive the WYDOT Highway Safety grants in the amount of \$25,883 and to approve the grant agreements for the WYDOT Highway Safety grants.**

Council Member Smith moved to approve the resolution. Council Member Coppolo seconded. Motion carried. (6-0)

### **Budget Increase for BLM Grant for Russian Olive Abatement**

**R11-70: A resolution for the governing body of the City of Green River, Wyoming, to approve an increase in the Capital Projects Fund for the removal of Russian Olive trees along the greenbelt with grant funding in the amount of \$30,000; to accept the grant and approve the agreements from the Bureau of Land Management.**

Council Member Coppolo moved to approve the resolution. Council Member McCullough seconded. Motion carried. (6-0)

### **Budget Increase for the Child Development Center**

**R11-71: A resolution for governing body of the City of Green River, Wyoming, to approve an increase in expenditures in the Capital Projects Fund for the construction of the new Child Development Center in the amount of \$5,900,000.**

Council Member Maes moved to approve the resolution. Council Member Coppolo seconded.

Council Member Maes said she is happy that this is finally happening for the CDC members.

The Mayor asked about the collection of the sixth penny money.

Mr. Cook said the city has received a check for \$2.9 million.

Motion carried. (6-0)

## **COUNCIL ACTION ITEMS**

### **Appointments to the Golden Generation Advisory Board**

Council Member Coppolo moved to confirm the Mayor's appointments of Susan Munoz and Norma Torpey to the Golden Generation Advisory Board for three-year terms. Council Member McCullough seconded.

The Mayor and Council Members McCullough and Coppolo thanked the volunteers.

Motion carried. (6-0)

## **CONSENT AGENDA**

Council Member McCullough moved to approve the following consent agenda items. Council Member Smith seconded. Motion carried. (6-0)

- Agreement with the Green River High School Booster Club in the amount of \$500 to support high school activities.
- Issuance of a Catering permit to Ponderosa Bar, Inc., to cater alcoholic beverages at the City's Employee Appreciation Dinner, at the Island Pavilion, on Friday, November 11, 2011 from 4 pm to 11 pm.
- Issuance of a Catering Permit to Brazels, Inc., d/b/a Embassy Tavern, to cater alcoholic beverages at the "Realtor's Boo Bash". at the Island Pavilion, on Saturday, October 22, 2011 from 6 pm to midnight.
- Authorization to accept the Unclaimed Property Report and to submit a check in the amount of \$427.15 to the Wyoming State Treasurer's Office under the Unclaimed Property Act.
- Change Order #1 to A. Pleasant Construction for the utility storage building to deduct \$5,000 from the contract price.
- Authorization for the Parks and Recreation Department to apply for and accept 2012 Sweetwater County Travel and Tourism grants for the following events: Smash and Splash Racquetball Tournament, Crystal Classic, Art on the Green, Green River Expedition Freestyle, and Powell Plunge.
- Requests to remove items from the city landfill from Gerald Smith for six sections of out of service fire hose and from Todd Lewis for a red generator.
- Maintenance Agreements with Copier and Supply Co., Inc. for the Savin C9155 at the Green River Recreation Center, and the Savin C9155 at Parks Administration.
- Minutes for: September 27, 2011 Special Council, September 27, 2011 Special Workshop, and October 4, 2011 Council.
- Financial Reports and Payment of Bills:

Prepaid Invoices = \$16,693.64	Outstanding Invoices = \$642,644.44
Pre-authorization Payments = \$759,500.00	Payroll Expenditures = \$335,639.28

## **CITY ADMINISTRATOR'S REPORT**

Mr. Cook reminded everyone about the Fall Clean Up Week October 17 – 21, 2011.

Wyoming Water Quality PCA awards have been announced. The Green River Wastewater Department will be receiving a statewide award. Mr. Cook congratulated the Wastewater Department for their achievements.

The capital improvement projects are all moving forward. The Visitor's Center and the Pavilion parking lots are completed. Utility work by the Parks building is almost complete. There are one or two street cuts that will need to be patched up and that will complete the project.

The city has graveled the commuter parking lot behind the Sinclair station.

Staff is currently working on high priority projects. One of the recommendations from the workforce analysis was to put a capital improvement plan in place, which will be the first item staff will work on.

He has updated Union Pacific on the fencing project and the status of the building the city would like to put down there. He discussed the possibility for the city to expand their lease to include the grassy area and they said it would not be a problem.

He has spoken with the Department of Environmental Quality about the old water treatment plant that is owned by Union Pacific. The property has been declared a Brown's Field site. The city is interested in cleaning up this area and turning the property into a trailhead and a parking lot.

#### **CITY ATTORNEY'S REPORT**

Mr. West had nothing to report.

#### **MAYOR AND COUNCIL REPORTS**

Council Member Smith congratulated the Wastewater Department on their statewide award. He thanked the Public Works Department for doing a good job with the capital improvement projects this year. He said East Teton will be closed on Thursday and Friday for surveying purposes.

Council Member McCullough had nothing to report.

Council Member Coppolo thanked the person who cut down the tree on Hitching Post and Monroe.

Council Member Maes said she attended the Great Divide Economic Committee meeting in Rawlins and attendance was low. They are looking at ways to get more people to represent communities in the area, and updating their comprehensive plan.

Council Member Killpack asked the council to consider purchasing the iPads themselves instead of using city money to do so.

The Mayor congratulated the volunteers appointed to the Golden Generation Advisory Board.

He said the city is trying to keep the trona mines up to date on what is going on in the city. They suggested meeting on a quarterly basis.

#### **ADJOURN TO EXECUTIVE SESSION TO DISCUSS PERSONNEL AND LAND ACQUISITION**

Council Member McCullough moved to adjourn to executive session at 8:22 pm. Council Member Coppolo seconded. Motion carried. (6-0)

#### **RECONVENE**

Council Member Coppolo moved to reconvene at 9:44 pm. Council Member Killpack seconded. Motion carried. (6-0)

#### **ADJOURNMENT**

Council Member Coppolo moved to adjourn at 9:45 pm. Council Member Killpack seconded. Motion carried. (6-0)

---

H. Castillon, Mayor

ATTEST:

---

Jeffrey V. Nieters, City Clerk