

**CITY OF GREEN RIVER  
CITY COUNCIL WORKSHOP PROCEEDINGS  
February 14, 2012**

The governing body of the City of Green River met in workshop session at 6:30 pm in the City Hall Council Chambers. Mayor Castillon called the meeting to order. The following Council Members were present: Gary Killpack, Gene Smith, Adam Coppolo, Tom McCullough, Jim Boan, and Lisa Maes. The following were present representing the City: City Administrator Barry Cook, Director of Public Works Mike Nelson, Payroll/Purchasing Supervisor Trish Mansfield, Director of Community Development Laura Leigh, Chief of Police Chris Steffen, Fire Chief/Emergency Services Mike Kennedy, Parks and Recreation Supervisor Allan Wilson, City Attorney Galen West, and Public Affairs Specialist Stephen Pyles.

Council Member Boan moved to add an executive session to the agenda to discuss personnel issues and to remove the presentation from Actionstrategy.com. Council Member Smith seconded. Motion carried. (7-0)

**City of Green River QR Codes**

Public Affairs Specialist Stephen Pyles said QR Codes were invented by a Japanese automotive parts company call Denso in 1994. They used QR Codes to track parts in their manufacturing process. Japan is currently the largest user if QR Codes.

Mr. Wilson said the updates are already put into the QR Codes so the city will not have to change the signs every time there is an update to the website or services that are provided.

How does the QR Code work - people scan a QR Code with their cell phone using the camera which is decoded by the camera. The internet browser opens and the phone is directed to the link or website.

The practical uses of QR Codes are: on billboards, buildings, TV commercials, business cards, restaurant menus, and airline check-in. He said the airlines are required to have the QR Codes as a check-in by 2013.

Mr. Pyles said he and Allan Wilson worked together on what locations would be best to put the codes and the Streets Supervisor Randy Kolloff made the signs.

Mr. Wilson said the city placed the QR Codes on city buildings, ball parks, playgrounds, shooting range, horse corrals, the skate park, and the bike park. They would like to put a code on the bike trail once mapping is completed. He said currently the city is one of the only cities in Wyoming that has implemented the QR Codes.

Mr. Pyles said you can use the QR Codes throughout the city by using a Smartphone or a camera phone, install a QR Code reader such as Scanlife, i-nigma, MolieTag, NeoReader or Kaywa, and the scan the code.

He said in the future the city could put QR Codes into brochures, pamphlets, Farmer's Market, Crystal Classic, Facebook, and for marketing or promotional activities.

Council Member Boan asked how they came up with the QR Codes.

Mr. Pyles said you can go to a website called QR Code generator and it will generate a code for you.

Mr. Wilson said the cost for the signs is under \$1,000. This includes materials or supplies used to make the signs.

Mr. Pyles said this is an opportunity for the city to increase tourism. This is a big city thing so the travelers that come through the city will already be familiar with the QR Codes.

Council Member Maes thanked Mr. Wilson and Mr. Pyles for their hard work.

Mr. Pyles thanked Mr. Wilson and the Streets Department for their help with the project.

## **Animal Control Officer Presentation**

Chief Steffen said the city is looking into entering an agreement with Sweetwater County to house all county animals west of the I-80 tunnels. Staff has done a cost analysis on the cost and staff recommends the amount to house per day be set at: a dog \$25.00 and a cat \$20.00.

Council Member Boan asked what the cost is if the animal is put to sleep.

Chief Steffen said the longest time the animal will be housed is for five days and a feral animal would not even be held that long. The cost would be covered within the amount that would be charged to the county to house them.

Council Member Boan asked if the cost of putting the animal to sleep is \$22.00.

Animal Control Supervisor Tracy Wyant said she does not know the exact amount that it costs to put an animal to sleep.

Chief Steffen said the costs analysis includes the employee's time and the utilities all combined so it is not the exact cost.

Ms. Wyant said the fee that the city will get from the county is going to cover all of the costs associated with housing the animal for five days. If the animal is housed longer than the five days then city will have to cover the cost.

Council Member Boan asked how much it is to adopt a dog.

Ms. Wyant said it depends on the size of the animal. Puppies under six months old are \$10, small dogs are \$15, medium dogs are \$20, and large dogs are \$25.

Chief Steffen reminded council that it does not cost the city that much per day to house the animals.

He said there have been questions from the council about what duties the Animal Control Department has. He would like to remind everyone that Animal Control is a full service facility. He said they are a key component in the assistance of the Patrol Division. During the busy times, the Animal Control Division helps by making sure there is an Animal Control officer available to cover the animal calls so the officers on patrol are available to cover other calls.

Ms. Wyant said the Animal Control Division provides calls for service, patrol, and preventative patrol. She said when an animal is brought in to the shelter they evaluate the animal for adoption, the animal is cleaned, and then they test their temperament, check for tags, and then prepare them to be housed. The intake side takes a lot of time. After the animal is in they go back to answer calls. They write citations if needed on a case by case basis and they do any follow-up on cases.

The animal control officers take a large amount of time when they evaluate the animals so they can make sure the animal is safe to be adopted. They would not allow the adoption of any animal that they would not take home themselves. A lot of shelters go by time frames and if the animal has been there for a certain amount of time, they are put down. They do everything they can to adopt animals out instead of having them put down. She said they work with the Human Society. A lot of animals are adopted on Pet Finder.com.

Staff provides tours of the Animal Control facility if requested. They teach pet safety to students and anyone else that asks.

Chief Steffen said they do not only deal with dogs and cats, they also deal with different types of animals including exotic. They assist the Game and Fish Department on any calls that happen with wildlife.

He said staff will be recommending an increase in adoption fees during the 2013 budget. They want to make sure the animals have the best chance to be adopted, but the city needs to cover the costs of housing the animals the best they can.

The Mayor said they have an excellent program and do a very good job.

Council Member Coppolo asked if they scan all of the animals that come in.

Ms. Wyant said yes.

### **City Administrator's Report**

Mr. Cook had nothing to report.

### **City Attorney's Report**

Mr. West had nothing to report.

### **Mayor and Council Reports**

Council Member Smith said Ms. Spivack is recovering well at the Convalescent Center. She thanked council and staff for all of the cards that were sent to her.

Council Member McCullough reminded everyone the Crystal Classic event is going on this Friday and Saturday. He hopes everyone plans to attend. The lights are up at the Island and they look very nice.

Council Member Coppolo had nothing to report.

Council Member Maes echoed what Council Member McCullough said.

Mr. Wilson said there are seven professional ice carvers, two amateur carvers, five signed up for the soup cook-off, two for the dog sled race, twenty-five kids for the ice cube hunt, one for snowshoe softball, and forty-three people are signed up for the 5K run. The registration does not close until tomorrow for the softball, the dog sled race, and the cook-off. The rest of the events are open until the day of the event.

Council Member Boan asked if council would waive the fees for the Palmer funeral. All of the council agreed to do so.

Mr. Wilson said he will make sure that is done.

He asked Chief Steffen if the issue with the part-time dispatchers moving to the new communication center had been solved.

Chief Steffen said yes. They will all be full-time.

Council Member Boan said he spent two hours with the Fleet Department and he has a totally different look at what they do. He thinks changes need to be made on how things are accounted for.

Council Member Killpack thanked Ms. Leigh and Mr. Wilson for their efforts on putting the Crystal Classic together. He said the URA/Main Street is working with them too. He hopes it is successful.

The Mayor said they had a meeting on the 6<sup>th</sup> cent initiative. They put a list together on the projects they would like to present to the Legislature. They met with the county commissioners to discuss how they will be handling the 6<sup>th</sup> cent initiative, but the chair did not show up so they are not sure what they will do. He and Mayor Demshar decided the best time to have a small communities meeting would be in March so they can share projects.

The Mayor said they have received a letter from Union Pacific giving the city the commitment to pursue grants for the depot.

He met with the county on the draft proposal to change the senior citizens district initiative to change the time from a two year to a four year period.

### **Adjournment to Executive Session**

Council Member Killpack moved to adjourn to executive session to discuss personnel issues at

7:40 pm. Council Member Maes seconded. Motion carried. (7-0)

**Adjournment from Executive Session**

Council Member Coppolo moved to adjourn at 8:12 pm. Council Member Killpack seconded. Motion carried. (7-0)

*There was no motion to reconvene from executive session or to adjourn from the council meeting.*

---

H. Castillon, Mayor

ATTEST:

---

Jeffrey V. Nieters, City Clerk